

## **Health Policy Researcher**

L&M Policy Research, LLC, is seeking motivated candidates for a mid-level health services researcher/policy analyst position in Washington, DC. L&M is a highly collaborative and collegial boutique health services research firm dedicated to improving health care in the United States. We bring extensive experience in qualitative and quantitative research methods to support federal, state, and private clients with health policy evaluation, health communication research, health services management, and operations support. The position offers an excellent opportunity for candidates with a strong health policy background who share our passion for health care and want to be part of a collaborative and dynamic organization.

### **Primary Responsibilities**

- Work collaboratively with project teams comprised of senior and junior staff to conduct a range of qualitative and quantitative analyses and evaluations.
- Write, revise, and execute protocols for qualitative research in collaboration with project teams.
- Conduct primary data collection with health care consumers and stakeholders to include key informant interviews, focus groups, and surveys. Perform document review and secondary data analyses.
- Contribute to project reports, project proposals, and policy impact analyses, synthesizing findings to present results, and developing tables and graphics.
- Assist in administrative management for projects and/or proposals, including project work plans and schedules, deliverable trackers, and coordination.
- Support senior staff in writing, revising, and submitting project deliverables, and managing sub-contractors, vendors, and clients.

### **Minimum Qualifications**

- Bachelor's degree or master's degree in social sciences or related field plus 5 years of relevant experience.
- Understanding of health care financing and delivery systems and strong interest in health policy research.
- Excellent organizational skills and attention to detail.
- Strong technical writing skills (e.g., reports, memos, literature reviews).
- Ability to work autonomously on tasks and as part of a small or large team.
- Capacity to manage and prioritize several tasks and projects simultaneously while meeting multiple deadlines.
- Excellent interpersonal and communication skills.
- Professionalism, efficiency, and demonstrated commitment to consistently high-quality work.
- Proficiency with Word, PowerPoint, and Excel.

***Please send a resume, writing sample, and cover letter to:  
Careers@LMPolicyResearch.com***

Note: Individuals with temporary visas or who need sponsorship for work authorization now or in the future are not eligible for hire.